Yardman/Cleaner

The Yardman forms part of the Grounds and Maintenance Team in the College. The prime responsibility is to ensure the external areas are always presentable, to empty and dispose of the rubbish and to be available for general assistance in any related duties with maintaining the campus to a very high standard.

This person would work unsupervised around the College campus at daily routines & rotational tasks and be ready to respond to incidents that require immediate attention. He/she would also be required to give direction/mentoring to a colleague with Cerebral Palsy.

Duties:

Daily
- Vacuuming & blowing designated areas around the campus
- Bin run, emptying all the external bins around the campus
- Maintaining a clean and presentable campus on all paths and around buildings
- Emptying bins in staff room
- Re-attaching waste skip to compactor after truck emptying
- Maintain efficient working of equipment (Ride on Gazump, vacuum & blower)
- Minor supervision of a work colleague with a disability
- Loading morning milk delivery into staff fridge

Weekly
- Cleaning of tennis courts sports surfaces
- Emptying of recycling bins around the campus
- Removal of cobwebs around buildings
- General assistance where required

Periodically
- Graffiti removal in toilet blocks and off other surfaces
- Unblocking toilets
- Bird removal
- Assist in special event preparation and pack away
- Special window cleaning
- Cleaning up of bodily fluids

Holiday Periods
- Jetwashing stairs and paved areas
- Soakwell clearing
- Cleaning of noticeboards, water fountains cobwebs etc
- Clean dirt out of drains around sports courts
- Clean College fridges
- Cleaning of canteen roller door and window sills
- Maintain tidy workshop compounds
- Clean out sliding door tracks
- Clean top platform of church spire
- Wire up empty lockers
- Clean benches, sinks and trap in Art/Pottery
Possible Skills and Experience:

- Energetic, fit and active worker
- Ability to work unsupervised showing initiative and discretion in a school environment
- Ability to be part of a vibrant maintenance team willing to assist with any task
- Safety awareness when driving machinery around the College
- Patience and consideration in working with an employee with a disability
- Positive, friendly approachable disposition

Requirements

- Drivers License
- Working With Children Check (can be applied for)
- Police Clearance

Conditions of Employment

- Permanent full-time position (after a 3 month qualifying period)
- Monday – Friday 7:00am – 3:00pm (37.5 hours per week)
- School Employees Award – JTC/LHMU Enterprise Bargaining Agreement
- Classification: Groundsperson/Handyperson Grade 1 ($38,155)
- Wages Hourly Rate $20.18. Payable by EFT to bank each fortnight
- Opportunity for some weekend overtime when authorised
- Superannuation as per regulations (currently 9% by employer)
- 48 weeks per year plus 4 weeks annual leave
- Standard leave conditions
- Uniform supplied after a qualifying period
- Responsible to Facilities Manager

Applications close on the 30th March and should be addressed to the Principal, John XXIII College, PO Box 226, Mount Claremont, WA 6910.

For further information and Application for Employment form please refer to the College website: www.johnxxiii.edu.au