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Music is offered as a part of the curriculum from Pre Primary to Year 12. Music is a compulsory classroom subject from Pre Primary to Year 8. At Years 9 and 10, students can choose from a variety of options including Music. At Years 11 and 12, WACE Music courses offered are 2A/2B and 3A/3B Courses of Study.

In Year 3, a Strings Program, and in Year 5, a Band Program, is offered to selected students at a subsidized fee.

A comprehensive instrumental programme is offered at the College. Over 400 students currently take lessons in Piano, Singing, Violin, Viola, Cello, Double Bass, Bass Guitar, Guitar (Classical and Electric), Piccolo, Flute, Oboe, Clarinet, Saxophone, Bassoon, Trumpet, Trombone, French Horn, Percussion, and Theory.

A large number of cocurricular music activities are available in both Primary and Secondary; String Orchestra, Chamber Orchestra, Concert Band, Wind Band, Junior Band, Swing Band, Primary Strings, Mini Minors, Saxophone Quartets, Clarinet Quartets, Flute Ensembles, Senior and Junior Guitar Ensembles, Primary Choirs, Chamber Choir, Senior Madrigal Singers, Jazz Choir, Gospel Choir and Junior & Senior Girls Choirs. A student who learns an instrument at the College is expected to be part of a College ensemble. If students do not wish to contribute in this way, they are advised to learn outside the College. Any student who learns outside the College is however welcome to be part of any ensemble/musical activity. Most primary ensembles rehearse before school. Most Secondary Ensembles rehearse from 7:00am – 8:25am, and after school. Orchestra and Concert Band rehearse from 7.00am – 8.25am. Students involved in these groups are expected to take part in concerts presented by the College (notice of which is given via the music and drama calendar, sent to parents with Term 1 College accounts) and participate in the annual Music Camp. All students in secondary are auditioned and placed in the most suitable ensemble for their level, but one where they will also be challenged. Students are expected to be punctual and committed to attendance. Unexplained absences mean that the student’s position in an ensemble may be at risk. The Music Department has a Secretary who is responsible for the day to day administration of the instrumental programme.

Instrumental Tuition Enrolment

ALL ENROLMENTS AND WITHDRAWALS FROM TUITION MUST BE MADE THROUGH THE MUSIC OFFICE ON THE APPROPRIATE FORM. The Director of Music places the student with an appropriate tutor who contacts the student and/or parent. Enrolment forms are available from Administration, Student Reception and the Music Office. WITHDRAWAL from lessons requires ONE FULL TERM’S NOTICE. [Students who wish to commence lessons must make application before the commencement of the College year; otherwise, enrolment will be transferred to Term 2]. Subsequently, new enrolments will be accepted by the end of the term for the following term. Enrolments are not accepted mid-term.
Fees & Accounts

* $30.00 per half hour lesson (36 lessons are given throughout the year divided into the 4 terms (ie T1/8 T2/10 T3/10 T4/8).)

Music tuition will be billed on each College fee account. These are issued three times a year as follows:

Annual Fee = 36 lessons ($1080) $360 per 3 accounts.

If commencing mid-year

Term 2 enrolments = 28 lessons ($840) $420 per 2 accounts
Term 3 enrolments = 18 lessons ($540) $540 on final account

Termination of Lessons

Withdrawal from tuition requires ONE FULL TERM’S NOTICE given on the completion of a ‘Notice of Withdrawal Form’ which must be returned to the Music Office no later than 5 weeks prior to the start of a new term. These forms can be obtained from the tutor or from the Music Office. On receipt of a Notice to Withdraw Form fees paid will be adjusted.

Timetables

PRIMARY STUDENTS
Instrumental tuition works on a rotating timetable, unless specifically requested. It is College policy that lessons rotate to prevent students missing out on the same subject lesson each week. A student will, therefore, attend a lesson on a given day at, for example, 9.30 – Week 1, 10.00 – Week 2, 10.30 – Week 3, 11.00 – Week 4 and so on for the Primary School.

Students in the Primary School who learn two or more instruments must have the additional lessons before, after or outside school time. (That is, a student may leave class for only ONE instrumental lesson per week.) This policy is to optimise the effective learning time children have in the classroom each week.

SECONDARY STUDENTS
Secondary Students will have a fixed time e.g. Monday 9.00am

Instrumental tutors give the Music Secretary a list of their availability, times and room required. **Before school, lunch-time, after school lessons and set times will be available to Year 11/12 secondary students first, then primary students doing 2 instruments (1 only will be out of school). It is highly advisable, that where practicable, students in Years 11 and 12 have lessons outside class times. Students enrolled in Year 9 Ensemble Music will have their lesson in scheduled class time.**
### Record of Attendance

All students will be required to sign an attendance roll at the beginning of each lesson. Lessons missed without the required 24 hour notice must be paid for. (Tutors will endeavour to make up lessons missed but there can be no guarantee in the case of insufficient notice.)

### Missed Lessons

Lessons missed through sickness will be made up where possible provided 24 hours notice is given directly to the tutor via SMS, or email. If a tutor is unable to give a lesson, he/she is expected to make contact with the parent to re-organise an alternate lesson. Lessons missed by students for no reason will result in a letter of advice being sent home to the parents and the fee for that lesson charged. *It is the student’s responsibility or parents’ (in the case of very young students) to let the tutor know if he/she has excursions, tests, sports days and to swap with another student.* With the large number of students, tutors do not have the flexibility to continually change lessons. Students in secondary are expected to have eight days notice for a test/assessment. See note below on clashes.

Tutors are not permitted to make up bulk lessons at the end of the term. This is of little educational value. Lessons not given will be reconciled in the following term’s fees.

The Director of Music has access to all attendance information through the codes in tutor’s roll books. **Lessons missed without the required notice i.e. 24 hours, must be paid for.**

### Clashes between Tests/Music Lessons

There have been occasions when musical instrument lessons and common assessment tasks of mainstream courses have clashed. The College does have a procedure for avoiding this and it is important that the College Community is aware of it.

The steps in the procedure for identifying and avoiding clashes are summarised below.

1. Each student has a copy of his/her musical instrument tutor’s timetable and can enter in the Student Diary the time and day that lessons take place.

2. Teachers are asked to notify students of tests and in-class assessments at least one week in advance. Frequently, tests are scheduled up to a term in advance. These dates are entered in the Student Diary.
3. The student identifies clashes and tries to negotiate through the music tutor an exchange with another musical instrument student so that the clash is avoided.

4. If no exchange can be negotiated, the student informs the subject teacher, who explores with the Learning Area Coordinator a rescheduling of the whole assessment.

5. If no resolution is possible, the student is referred to the Deputy Principal (Studies), who will determine a solution.

6. Any student who is in breach of the procedure will be sent to the musical instrument lesson and awarded a zero for the subject assessment. The Deputy Principal (Studies) will be informed and a further penalty may be imposed.

7. Queries about the procedure should be directed to the Deputy Principal (Studies).

The procedure requires the co-operation of students and teachers. Students who tell their subject teacher minutes before, or even a day before, a test that they have a clashing musical instrument lesson are in breach of the procedure. Especially in the first year of secondary school, teachers need to help students look and plan ahead. The procedure is intended to provide a co-operative planning experience.

The College directs teachers to assess students fairly and with justice over the whole of the curriculum and encourages students to study musical instruments in an independent programme that runs in parallel with the normal College timetable. The procedure outlined above is intended to ensure that both these objectives can be realised.

### Conditions Concerning Group Lessons for Primary String/Band Programs

**Group lessons will not be made up.** If a student is missing, the lesson still has to take place. Please take this into account if participating in group lessons. Information regarding missed lessons is kept in the Music Office.

### Music Record Books

Each student is required to have a College music record book. These are available from the instrumental tutor or the Music Office and cost $6.00. This book is essential for the tutor in setting out what work needs to be done, practice expectations, lesson times and other communication with parents. Parents are encouraged to initial the student’s practice times each week.
Reports

Individual Instrumental Music Reports are issued with College Reports at the end of each semester.

Hiring of Instruments

Instruments may be hired for $200 a year. This fee will be included on your Term 2 account. Any damage incurred whilst the instrument is hired to the student must be paid for by the hirer. The hiring agreement will be for the **12 month period only**. After 12 months, students are expected to purchase their own instrument. Students hiring **small sized stringed instruments** are not expected to purchase their own instrument until they have reached full size and may continue to hire at the normal fee providing the instruments are available. **Any instrument hired out for a subsequent year will be $300.00 per year.** This condition is to enable new students to have the opportunity to learn and try out an instrument before purchasing their own. **All instruments on hire must be returned to the Music Department prior to the Christmas vacation for checking.** Those not returned will incur an extra $100.00 hire fee for the holiday period. To hire an instrument, students and parents need to complete a hiring agreement.

While the College instruments are in the care of the student, it is the student’s responsibility to maintain the condition of the instrument. **Repairs during the hiring period are the responsibility of the parent.**

Instruments at School

When instruments are brought to school for lessons and ensemble rehearsals they must be stored in the Instrument Store Room, which is located in the Music Department, where students have allocated lockers/spaces. It is essential that all instrument cases are **clearly labelled** with the name of the student and preferably locked. However, the College takes no responsibility for any instrument left at the College.

Instrumental Staff

Instrumental staff are employed at the discretion of the Director of Music. They are encouraged to become involved in co curricular activities, camps and the musical activities, and to promote and encourage their students to participate both as soloists and members of ensembles. Tutors are expected to help students with their ensemble parts during their lessons.
**In**strumental Incentive Awards

These awards are offered to a small group of students for more unusual and expensive instruments. Individual tutors test those students interested. The Music Department subsidises fees for a year and provides an instrument free of charge for the College year. Announcements of auditions are made through student notices, the College newsletter and music classes. Those who receive these awards are expected to become active members of ensembles.

**Orchestras Bands & Ensembles**

All students learning instruments are expected to be part of Orchestra, Concert Band or Wind Band. Students are selected for smaller ensembles only if they are a committed member of the aforementioned groups. All students who are members of Chamber Choir, are expected to attend two rehearsals a week, a full rehearsal and a sectional rehearsal. All ensembles are expected to perform in College concerts held at the end of each term, and have the opportunity to participate in the Catholic Performing Arts Festival, ABODA and concerts in the wider community and at Speech Night. Students are given prior notice of these events and details are sent home to parents. It is expected that students who become members of groups will be committed to being available for performances.

**Performances and Exams**

Performance is considered part of the deal. Once your child has become part of an ensemble, you will receive a letter giving details (as far as possible) of the commitments and the performances for the year. Each member of an ensemble is issued with a file for their music. They are responsible for their file throughout the year.

Year Level and Twilight recitals are also held throughout the year for students. Twilight concerts are held on the last Sunday of the month at 5.30pm and are open to all students, beginner to advanced, Primary and Secondary. Individual tutors are expected to encourage students to perform as soloists and to sit for examinations if they wish.

**Ensemble Levy**

An annual $50 levy for each student who is part of the Ensemble Program will be added to the College fees to cover rising costs i.e. ensemble tutors’ fees, uniform dry cleaning, bussing expenses to and from performances, music files etc. Students who pay the levy may be a member of one or more groups. The levy will be charged if a student joins an ensemble at any time during the year.
Policy Regarding Accompanists

It is the responsibility of the individual tutor to provide music for the College accompanist and arrange a rehearsal. Students will meet the financial responsibility of payment for their accompanist if a performance is not a College event. The College accompanist is available for College musical events such as Soirees, Recitals, Choirs, Musicals, In-Class Assessments, Speech Night, In-College Music Eisteddfod, Masses etc. The College’s official accompanist is David Dockery. He will be available every week for 8 hours for students to book rehearsals.

Music Camp

The Secondary Annual Music Camp is usually held at New Norcia at the end of Week 1, Term 3 from Friday morning until Sunday evening.

Students rehearse in a relaxed and focused atmosphere enjoying social activities and working towards musical items for a forthcoming performance. A small number of parents are invited to the camp to assist instrumental tutors and College staff particularly with supervision and management.

NB. MEMBERS OF ENSEMBLES GOING TO MUSIC CAMP ARE AUTOMATICALLY ENROLLED FOR THE CAMP, UNLESS OTHERWISE ADVISED, AND A FEE IS CHARGED TO THEIR ACCOUNT.

Music Eisteddfod

A Music Eisteddfod is held at the College each year. This is held on Sunday and Monday of Week 8 in Term 2. There are various sections for students from Pre Primary through to Year 12. All students who participate will be presented with a certificate by the invited professional adjudicators. A trophy is presented to the most promising student in each area and an overall trophy for participation is presented to the House with the most participants.

PERFORMERS' CODE OF CONDUCT

Personal Commitment:
We have a responsibility to:
• Strive for excellence in our performance.
• Participate in teamwork at all times.
• Maintain a level of competence reflective of pride in our work.

College Commitment:
We have a responsibility to:
• Wear the required dress for public performance reflecting pride in ourselves and the College.
• Understand and practise stage etiquette and to strive for excellence and graciousness in all that we do.
Dress Standards for Public Performance

Musicians and performers, before they even play or open their mouths, have an impact on the audience as soon as they are in view of the public. It is important that posture, appearance, an air of confidence and professionalism are evident and equal to the high standards of musical performance. To this end we are insisting upon a standard code of dress for performance.

**Chamber Choir**


Boys: Black Trousers, polished Shoes, Socks, Long Sleeve Black Shirt buttoned to collar, Black tie, Coloured Vest.

**Chamber Orchestra**


Boys: Black Trousers, polished Black Shoes, Socks, Long-Sleeve Black Shirt, buttoned to collar.

**Jazz Choir**

Black pants, Black shirt and coloured accessory, Black Shoes

**Junior Girls’ Choir**

Black pants, Black singlet, and Red Jacket, Black Shoes

**Senior Girls’ Choir**

Black pants, Black shirt with coloured sash, Black Shoes

**Gospel Choir**

Neat School uniform, Navy Blue Robe and Yellow Sash

**Concert Band**

Black pants, polished Black Shoes, Black Collared Shirt, Gold Waistcoat.

**Other Ensembles wearing College Uniform**

Girls: Uniform (Skirt and short-sleeve Blouse) with Navy Jumper, Blouse buttoned up, 70 denier Navy Stockings, polished Black Shoes, Hair tied back with Navy Ribbon. Jumper omitted during summer. No jewellery except a watch.

Boys: Long Trousers, Shirt and Tie (not optional), polished Black Shoes. Boys with long hair must have it tied back in a plain elastic band, Navy Jumper (not necessary during summer). No jewellery.